



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## SUMMER REC/GLA-DA-WEN-TA CAMP COUNSELOR

**Reports To:** Director of Education and Youth Development  
**Supervisory Responsibility:** Yes

### Position Summary:

To provide meaningful experiences to youth, by creating a safe and engaging program environment, and conduct activities that support curricular plans of learning and engaging youth. This role will work to build a partnership with the camp employees including Site Coordinators, Counselors, volunteers, and youth campers.

**Camp Goal:** Our goal is to provide every child a fantastic camp experience and strive to create opportunities for personal growth and new friendships in a safe physical and emotional environment.

**Camp Description:** Both Gla-Da-Wen-Ta and Summer Rec use the same themes through out the summer sharing ideas and activities that ties into their themes each week. It is the idea that these camps work together in staffing and sharing of our resources to best serve our campers.

### Differences:

#### Gla-Da-Wen-Ta:

- Camp runs 10 weeks from June 14<sup>th</sup> – August 20<sup>th</sup>
- Camp Hours 9:00AM – 4:30PM
- Offers Before and After Care
- Field Trip each week (Potentially)
- Held at BHSJ YMCA
- YMCA of SWM sponsored camp

#### Summer Rec:

- Camp runs 7 weeks from June 14<sup>th</sup> - July 30<sup>th</sup>
- Camp Hours 9:00AM – 4:00PM
- One Field Trip (Kalamazoo Growlers)
- Held at John and Dede Howard Ice Rink
- City of St. Joseph sponsored/partner camp

### Qualifications:

1. Ability to demonstrate leadership skills as well as effective interpersonal communication skills.
2. Ability to work with others to implement a program with intention.
3. Preferred valid CPR/AED, First Aid & Blood Borne Pathogens certification (or complete required training available to staff).
4. Ability to handle and resolve conflicts.
5. Dependable and punctual work ethics.
6. Ability to be adaptable, organized, patient, and enthusiastic in a dynamic fast-paced setting.
7. Alert at all times with attention to detail.

8. Ability to work effectively and cooperatively with leadership and program staff.

**Experience:**

1. Working with youth in a fun and structured environment.
2. Working with diverse populations.

**Specific Responsibilities:**

1. Supervise and teach camp participants directly through program engagement and curricular implementation.
2. Lead and assist with activities that will build the participants mind, body and spirit.
3. Relate and engage with participants to create a "fun" environment using activities that meet children's abilities and interests.
4. Provide youth information they need to make good decisions by incorporating character education in daily routines and activities.
5. Identify and respond to behavior issues. Communicate concerns with Site Coordinators.
6. Exercise positive judgment skills by listening, understanding, and thinking with patience.
7. Manage maintenance of program supplies in accordance to safety standards and daily checks.
8. Assume equal share of regular housekeeping such as cleaning, preparing for daily activities and cleaning up after projects.
9. Work alongside all other staff that creates a positive and exciting environment for all.
10. Be alert to campers and staff needs.
11. Effectively communicate with Site Coordinator for effective and positive program environment.
12. Understand your roles and responsibilities as a leader for the safety of all campers. Step in when deemed necessary and/or help with assignments as needed
13. Maintain confidentiality according to YMCA policy.
14. Understand camp child licensing laws

**Physical Requirements:**

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Minimum 80% standing and walking
2. Reaching, twisting, and turning, kneeling, bending, squatting, and stooping in the performance of daily activities.
3. Duties require occasional lifting and/or moving up to 100 pounds.
4. Specific vision abilities required by this job include close and distance vision, and the ability to adjust focus.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

