



YMCA of Greater Michiana Volunteer Application

Date _____

Location: Benton Harbor-St. Joseph YMCA Niles-Buchanan YMCA South Bend-Mishawaka YMCA

Applicant Information

First Name _____ Last Name _____

Date of Birth _____ Are you over the age of 18? Yes No

Address _____

City _____ State _____ Zip _____

Email _____ Phone Number _____

Driver's License Number _____

Employer _____ Length of Employment _____

Phone Number _____ Supervisor _____

Have you ever been convicted of a crime or have pending charges? Yes No

If yes, please explain _____

Have you ever been an employee/volunteer with the YMCA before? Yes No

If yes Start Date _____ End Date _____ Title _____

Responsibilities _____

Volunteer Skills Assessment

Please check all that apply:

- Aquatics
- Babysitting
- Fitness
- Housekeeping/Maintenance
- Sports
- Office Work
- Preschool
- Special Events
- Other

Availability: Weekdays: AM PM

Weekends: AM PM

Emergency Contact

First Name _____ Last Name _____

Phone Number _____ Alt. Phone Number _____

Office Use Only

Acceptance Date _____

Staff Initials _____

Authorization of Background Check

I authorize the YMCA of Greater Michiana to investigate all statements contained in this application, including records of any former employers, police departments, and other references or sources concerning me. I expressly consent to the performance of a criminal background check and authorize the YMCA of Greater Michiana to make all reasonable inquiries, to the maximum extent permitted by law, for this purpose. I authorize all such references and sources (and the YMCA of Greater Michiana) to release information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law. I affirm that the information provided on this application (and accompanying resume and notes, if any) is true and complete. I also agree that any false information, misrepresentations, or omissions—oral or written—may disqualify me from further consideration for selection and may result in discipline or dismissal if discoverable at a later date.

Applicant's Signature

Date

Parent/Guardian Signature
(for applicant's under the age of 18)

Date

Release and Waiver Consent

I hereby release and forever discharge and hold harmless the National Council of Young Men's Christian Associations of the United States of America, an Illinois non-for-profit corporation, and an organization exempt from federal taxation under section 501(c)(3) of the Internal Revenue Code ("YMCA of the USA") along with its chartered member associations in the United States ("YMCAs") and their respective successors and assigns (collectively, "Released Parties") from all liability, claims and demands of whatever kind, either in law or equity, that arise or may hereafter arise from your participation in activities with the Released Parties.

Applicant's Signature

Date

Parent/Guardian Signature
(for applicant's under the age of 18)

Date

Office Use Only

Acceptance Date _____

Staff Initials _____

Volunteer Release and Disclosure Form for Criminal History Record Search

Disclosure: Criminal History and National Sexual Offender (CH&NSO) Background checks are required for all existing YMCA of Greater Michiana volunteers, staff employees hired, transferred, promoted, reclassified or reassigned, or for the security of YMCA of Greater Michiana resources. If the CH&NSO background check reveals a criminal conviction or other information relevant to that position, you may be disqualified from holding that position.

Authorization: I understand that I am required to furnish the attached information for the YMCA of Greater Michiana’s use in determining my continuing qualifications for my current position at the YMCA of Greater Michiana. I authorize my current employer, previous employers, and any law enforcement agency to release to the YMCA of Greater Michiana any information about me which said current or previous employer or law enforcement agency may have in its possession. Unless already prohibited by law, this includes but is not limited to any data or materials involving disciplinary matters which the employer has sealed. It also includes any data or materials involving disciplinary matters which the employer has promised to withhold pursuant to any agreement to which I am a party. I agree that a photocopy of this Authorization may be accepted by any law enforcement agency or by my current or former employer in the same manner as the original. I hereby expressly waive any requirement that I be provided prior or contemporaneous notice (either oral or written) of the agency’s or employer’s release of information or documents about me to the YMCA of Greater Michiana.

Additional, I give consent for the YMCA of Greater Michiana to run an annual CH&NSO background check if I continue to volunteer for more than 1 year.

I further understand that the extent the YMCA of Greater Michiana is prohibited by law from sharing confidential reports about me that it receives either from a law enforcement agency or from a current or former employer, I am entitled to receive summaries of the contents of the reports upon request.

Release: I hereby release, discharge and exonerate any person, agency or entity supplying information and documents about me to the YMCA of Greater Michiana pursuant to the above Authorization from any and all liability of every nature and kind arising out of the furnishing of such information and documents.

Certification: I hereby certify that all statements on the attached background check form are true and correct to the best of my knowledge and belief. I understand that the YMCA of Greater Michiana solicits this information and may solicit additional information so as to be informed of my previous record and character. I further understand and agree that any misrepresentation, falsification, or omission of facts by me may constitute good cause for corrective action, up to and including my disqualification, release or dismissal from YMCA of Greater Michiana’s employment. I also understand and agree that my involvement with the YMCA of Greater Michiana is conditioned upon the YMCA of Greater Michiana’s determination that the results of this background check are satisfactory. I further agree and understand that future criminal behavior by me may be considered in a review of involvement status by the YMCA of Greater Michiana.

Applicant’s Signature

Date

Parent/Guardian Signature
(for applicant’s under the age of 18)

Date

Office Use Only

Acceptance Date _____

Staff Initials _____



YMCA of Greater Michiana Volunteer Service Agreement

YMCA of Greater Michiana Code of Conduct

- Resolve conflicts in a respectful, honest and caring manner; never resort to physical contact, verbal abuse, or threatening gestures.
- Speak in respectful tones and refrain from the use of vulgar/derogatory comments or profanity.
- Respect others by refraining from intimate behavior in public; abstain from contact of a sexual nature.
- Respect the property of others; never engage in theft or destruction.
- Create a safe, caring environment; never carry firearms or weapons on YMCA premises.
- Participate in programs to build a healthy spirit, mind, and body. For participant's safety, never engage in the use, sale, dispense, possession, or appear to be under the influence of illegal drugs, narcotics, or the unsanctioned use of alcohol on YMCA premises. This includes marijuana.
- Prohibit anyone convicted of a crime involving child abuse or sexual abuse, or anyone listed on the National Sex Offender List to participate under my membership.
- Abstain from the use of tobacco products, including vaping, in the facility or on the property.

YMCA of Greater Michiana Service Agreement

By initialing each paragraph and signing this agreement I agree to participate in community service at the YMCA of Greater Michiana under the following terms:

_____ I have read the YMCA of Greater Michiana code of conduct and fully understand that I am responsible to oblige by the rules and regulations.

_____ I understand that I am responsible for calling the YMCA of Greater Michiana and leaving a message or speaking with the supervisor in the event I cannot attend my hours of service at any time before hand. If this does not happen and a no call/no show occurs my contract will be terminated.

_____ I agree to leave the facility by the end of hours each day and not linger at the YMCA after volunteer time.

_____ I understand that I will not be in the locker rooms/ maintenance rooms without permission or supervision.

_____ I understand I will work diligently and stay on task with an attitude that reflects responsibility and kindness to staff, members, and supervisor.

_____ I understand that breaking the rules of this contract will result in a termination of the contract and ability to continue serving hours at the YMCA of Greater Michiana.

Volunteer Signature _____ Date _____

YMCA Supervision _____ Date _____

Signature of Guardian _____ Date _____

Guardian signature needed for volunteers under the age of 18